



Cambridge & District Amateur Radio Club

MINUTES of the CDARC AGM - Friday 28th January 2022

Chairman: David Tegerdine G0LRD

The meeting was held on-line via Zoom. All voting at the AGM was performed by members indicating visually (on camera) or via the Zoom 'raise hand'/'thumbs up' features.

1. **CDARC Chairman's Introduction - David G0LRD**

The Chairman, David G0LRD, called the AGM to order at approximately 8pm. The Chairman welcomed the attendees and commended the club's continued success in adapting to the significant restrictions caused by the COVID-19 pandemic. The new on-line activities have proven very popular and the club has again increased its membership count despite the pandemic. The Chairman also noted the sad loss of three members during the past year: Tony Harding G3RGQ, Ron Huntsman G3KBR and Ray Burlingame-Goff G4FON.

2. **Apologies for Absence- David G0LRD**

No apologies for absence had been received by the Secretary.

3. **Confirmation of Quorum - David G0LRD**

A total of 23 voting members were present. A minimum of 10 are required so the meeting was deemed quorate.

4. **Approval of Minutes of 2021 AGM - David G0LRD**

The 2021 AGM minutes were approved unanimously by a show of hands.

5. **Treasurer's Report - Richard G4AWP**

The Treasurer, Richard Parker, gave his report on the club's accounts for the year. In summary, the club continues to maintain a healthy cash balance, aided by continued reduced costs from operating on-line. The result of this is a proposal to again reduce the membership fee as a one-off for the year of 2022 (see Agenda item 10, and Appendix A - Treasurer's Report, and Appendix B - Audited accounts).

6. Secretary's Report - David G0LRD

The Secretary, David Tegerdine, gave a brief report on the club's activities for the year. (See Appendix C - Summary of Club Events held in 2021)

7. Proposal for new "Webmaster" committee post - David G0LRD

In recognition of the importance of the club's web site and other social media activities in providing an easily accessible source of current information about the club and planned activities, the committee sought agreement to create a new formal post on the committee for a "Webmaster". This was approved by a show of hands.

8. Appointment of Two Electoral Officers - David G0LRD

A number of nominations for election to the committee had been made prior to the meeting and no further proposals were forthcoming. Since there was no more than one nomination for each position open, there was no need to appoint Electoral Officers.

9. Election of New Committee - David G0LRD

Only one nomination was received for each of the positions on the committee and these candidates were each elected unanimously by a 'show of hands'. The new committee comprises:

Chairman:	David Tegerdine G0LRD
Treasurer:	Richard Parker G4AWP
Secretary	David Tegerdine G0LRD
Training Coordinator:	Peter Howell M0DCV
Publicity officer:	Bryan Davies M0IPO
Ordinary Member:	Hamish Robertson G0GLJ
Ordinary Member:	Stephen Gibson M0WDN
Webmaster:	Nicola Titmus

The committee position of 'Events organiser' is unfilled, however the committee will continue to fulfil the activities of this role as a shared responsibility.

10. Setting of Membership fees for 2022 - Richard G4AWP

Prior to the AGM, the committee had discussed reducing the fees again in 2022 in light of the reduced operating costs from not meeting in person. The following proposal was made by the committee:

"As a reflection of reduced costs owing to reduced activity as a result of the pandemic, the CDARC renewal membership for 2022 is offered at half the previous standard rates (ie £10 standard, £2.50 family, £5 country) for those who had been a member during 2020 or 2021 at whatever time scale / length. New members will pay the standard rate i.e. £20 standard, £5 family, £10 country. If paid via PayPal £1 will be added."

The members voted unanimously to accept this proposal.

11. Election of Auditors for 2022 - David G0LRD

At least two auditors, who may not be committee members, are required to inspect and

formally approve the Treasurer's accounts. Steve Blunt G8CRB and David King G6KWA kindly agreed to serve as auditors again this year. This proposal was accepted unanimously.

12. Any Other Business

Brian M0IPO - Bryan asked the treasurer to confirm the procedure for paying the reduced rate membership fee. Richard G4AWP clarified that no special action was required other than paying the reduced amount (now due for all members) via any of the available payment methods (cash, bank transfer, paypal).

Steve M0WDN - Steve asked whether the sending of reminders for club nets via the membership email reflector was still considered acceptable. It was confirmed by the committee that this was fine.

David M0ZEB - David proposed a vote of thanks to the committee for their continued hard work on behalf of the club.

Bryan M0IPO - Bryan mentioned a committee plan to build an 'equipment library' for the benefit of members, and sought suggestions from the membership for items that should be acquired by the club for this purpose. Steve G8CRB asked what type of equipment this might include - Bryan suggested that whilst 'high end' equipment was not likely to be included, a selection of general radio and test equipment might be appropriate. Geoff G0DDX requested that a list of equipment holders be circulated when the scheme was up and running.

Closure: There being no further business, the meeting was closed.

David Tegerdine G0LRD
Secretary to CDARC 28th January 2022

Appendix A - Treasurer's Report

Membership

Membership remains healthy. We started the year with 71 members and ended with 67. Unfortunately, 3 of our long-standing members passed away. Tony Harding G3RGQ, Ray Burlingame-Goff G4FON, & Ron Huntsman G3KBR. Our 67 members were made up of 4 country members, 5 family members, 2 honorary, 1 student and 52 ordinary members. Members failing to renew have all been sent reminders.

Treasurer

CDARC finances remain in a healthy condition. We started the year with £7337 and ended the year with £9430. Some more detail.

Income

Because of the reduced membership fee for 2021 the membership income dropped from £1136 to £648. Whilst still running training courses, because this was all done remotely, we did not charge fees. In 2020 we received £158 in fees but also expended £94, mainly in hall hire. The zoom costs for training in 2021 were absorbed in the general zoom expenses. We did though purchase some books for the trainers at £34.

We received more donations up from £15 in 2020 to £53 in 2021. This was mainly due to members renewing with the wrong fee. They were all asked if they wanted to have the excess returned, counted towards 2022 or given to the club as a donation, which is the option most agreed to.

Assets.

We sold 3 masts and a trailer. None of these had been used in the recent past (never during my time with the club). They had all been stored in Peter's M0DCV barn, taking up considerable room. He needs to be thanked for providing that service to the club. Once the committee decided to sell these items, Peter liaised with Brian M0IPO, who coordinated the sales and Dave G6KWA gave practical assistance and advice especially relating to the pneumatic masts. All need to be thanked by the club, as these sales made us £3200. The trailer alone selling for over £2000 on Ebay.

So, ignoring the sales of disused club equipment the club's income fell from £1370 in 2020 to £700 in 2021. This was planned for and not unexpected.

Turning to expenses.

Room Hire / zoom expenses dropped from £282 to £196. In 2020 there were still some physical meetings, which are clearly more expensive than zoom meetings.

The club remains affiliated to the RSGB, which gives us some third-party cover. Despite that we also have more secure third-party cover through South West Broking and cover for the Committee. The cost of this in 2021 remained essentially the same at £274. The figure shown in the accounts is lower at £196 as this does not include the committee insurance as this was quoted for and paid just after the accounts closed in the new year.

The committee have agreed to fund two remote receiving stations. The first an HF receiver is located at my QTH, and the second more recent 2m receiving station using a vertical aerial, is located at Stephen's M0WDN QTH. These are being kept as a club only asset, so are

password protected. If any member requires the password, please feel free to email me after the meeting.

The capital costs of the two new remote receiving stations were a total of £1060. The remote transmitter remains active, and 3 club members apart from myself have used during 2020. There are some minor expenses £59, relating mainly to electricity and myself managing to break some SD cards which needed reprogramming. My thanks to David GOLRD for help with continuing to keep the hardware and software running, and Stephen MOWDN for his work in setting up the VHF remote receiver for the club.

There was no income from the Foxton rally this year. We decided to donate £200 to the Cambridge Repeater Group as we did not have enough club members to run the "bring & buy" stall for them.

So if we ignore the capital sale and the capital costs of the new remote receiving stations, then the total income was £702, and expenses were £750 which includes the £200 donation. The club is therefore on an even financial keel.

The club maintains an account with Lloyds bank and requires two signatures for withdrawal, usually including the treasurer's. There are no fees for this account. The club has also maintained a Paypal account, which is only used to allow members to pay their membership fee that way if they wish, money being transferred direct from Paypal to our Lloyd's account. The Paypal fees have been covered by the extra fee we request members to pay if using.

Of concern is the large capital sum we hold. This currently amounts to over £9000, which equates to about £135 for each member more than six times the standard membership fee, or 13 times the current reduced membership fee. The committee have considered what we should do with this sum.

The aims of the club are - "The aims of the Club shall be to further the interests of its members in all aspects of amateur radio and directly associated activities." Which we felt justified the donation to the CRG. We reduced the capital sum by paying for 2 remote receivers. We are planning to purchase some "test equipment" that could be loaned to members. Peter has agreed to administer that. We hope to return to physical meetings in the near future and would plan to be able "live stream" these to members. Coleridge college have been approached about this, and it may be possible to 'rent' equipment from them to do this. At present we want to keep the option of being able to purchase the required equipment if this provides an easier operational setup.

Any club members with other ideas as to best utilise this capital some please pass them onto me. A substantial donation remains an option to perhaps the CRG or The Radio Communication Foundation, but we wish to ensure the club benefits directly first.

My thanks to Steve G8CRB & Dave G6KWA for auditing this year's accounts.

Appendix B - Audited Accounts

Cambridge and District Amateur Radio Club: Accounts for January 2021 to December 2021

OPENING BALANCES at 01/01/2021

Money held by M0DCV	£5.50
Cash Box	£78.27
Lloyds TSB Current Account	£7,390.98
Total Cash	£7,474.75

2021 figures

INCOME

Membership 2020	£648.75
Item No	
CDARC Bring and buy @ 2019 CRG Rally	£0.00
Item No	
Project Kits	£0.00
Item No	
Foundation Courses	£0.00
Item No	
Intermediate Courses	£0.00
Item No	
Advanced Courses	£0.00
Item No	
Sale of club assets / S.K. Sale / Sundries	£3,200.00
Item No	
Donation to club	£53.75
Item No	
TOTAL INCOME	£3,902.50

2021 figures

EXPENDITURE

Room Hire & Zoom	£196.06
Item No	
SouthWestBroking.co.uk (Insurance)	£127.39
Item No	
RSGB Affiliation	£52.00
Item No	
Visiting Speaker's Travel Expenses	£0.00
Item No	
Asset Acquisitions	£1,059.83
Item No	
Expenses – Training	£34.42
Item No	
Expenses – Committee	£76.96
Item No	

Expenses – Web related	£0.00
Item No	
Expenses – Remote	£59.18
Item No	
Foundation Courses	£0.00
Item No	
Intermediate Courses	£0.00
Item No	
Advanced Exam	£0.00
Item No	
Donations & Gratuities	£200.00
Item No	
Catering Expenses	£0.00
Item No	
Licence Costs	£0.00
Item No	
Paypal Expenses	£3.85
Item No	
Returned membership fee taken in error	£0.00

TOTAL EXPENDITURE		£1,809.69
--------------------------	--	------------------

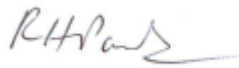
Cheques issued in 2020 but taken from bank account in 2021	£137.00
Cheques issued in 2021 but not yet taken from bank account	£505.50


CLOSING BALANCES


Money held by M0DCV	£5.50
Cash Box	£58.25
Money in Paypal Account	£0.00

LLoyds TSB Current Account Statement	£9,872.31
uncashed cheques	£505.50

Total	£9,430.56
--------------	------------------

Signed 
Richard Parker (Treasurer)

Steve Blunt (Auditor)


David King (Auditor)


Date: 5th JANUARY 2022

Appendix C - Record of Events for 2021

Month	Date	Day	Title	Presenter / Organiser
January	15	Friday	Learning Morse	Ray DG4FON
	22	Friday	AGM 8pm via Zoom	David G0LRD
	29	Friday	Operating from the South Atlantic Islands	Martin G3ZAY
February	12	Friday	The Baldock Radio Station	David Thorpe G4FKI
	26	Friday	Operating in Asia - Dave Goodwin	Dave VE9CB/M0TTJ
March	12	Friday	The Planetary Electric Field.	Peter M0DCV
	26	Friday	So you think there is no activity on 144 MHz?	Martin G80FA
April	9	Friday	CDARC Remote - a club resource How would you like to use it ?	Richard G4AMP
	23	Friday	GNSS Systems and some uses in Amateur radio	Steve 2E0WDN
May	14	Friday	The Cod Wars and my part in the 2nd One	Rob Gaskell M0IXM
	28	Friday	Looking for a Needle in a Haystack - Locating and repairing breaks in Victorian submarine telegraph cables	Dr John Moyle G1AWJ
June	11	Friday		
	13	Sunday	Practical Wireless 2m QRP - Contest	Richard G4AMP
	25	Friday	Hydrogen line from the backyard	Brian Coleman G4MNS
July	3-4	Sat-Sun	VHF NFD	
July	9	Friday	Club Remote - Receiver	Richard G4AMP
	23	Friday	Amateur Radio myths - there are many so let's go busting	David G0LRD
August	13	Friday	Contesting by Komitik	Dave VE9CB
	27	Friday	(No formal presentation)	
September	10	Friday	"FM Satellites for Newbies... and Old Timers"	Dave VE9CB
	24	Friday	Scottish IOTA - Islands off the West Coast	Martin G3ZAY
October	8	Friday	RSGB Regional Rep's update and Q&A	David M0MBD
	22	Friday	(No formal presentation)	
November	12	Friday	The magic of 6 Metres (RSGB 2020 conference presentation)	Chris Deacon G4IFX
	26	Friday	Everything you ever wanted to know about sunspots	Martin G3ZAY
December	10	Friday	Christmas Quiz	David M0ZEB