

# *Cambridge and District Amateur Radio Club*

## MINUTES

of the Annual General Meeting held at  
The Coleridge Community College, Radegund Road, Cambridge CB1 3RJ  
on Friday 27<sup>th</sup> January 2012 at 8:00pm

*Agenda Item* Mike Addlesee was in The Chair and opened the meeting at 8:00pm

1. **Apologies for Absence**

received from Mike Newport, Mark Wooldridge and Tony Bottrill.

2. **Confirmation of Quorum**

There were fifteen members present and the meeting was deemed quorate.

3. **Approval of Minutes of 2011 AGM**

The Minutes were approved by a majority.

4. **Outgoing Committee's Report**

The chairman, Mike Addlesee, observed that attendances at club meetings had improved over the last twelve months. This was due to the increased frequency of interesting talks, organised by Ron Huntsman, which were, in many cases, presented by members themselves. In order to continue to provide talks on appealing subjects the new membership form asks members to include subjects which particularly interest them.

5. **Treasurer's Report**

The Treasurer, Mike Addlesee, presented a detailed report of the financial situation and the transactions which had taken place over the year ( see Appendix A).

The interest provided by the Halifax account is very small and the new committee should consider transferring these assets to a new, more productive account.

The club holds adequate capital and might consider a scheme which has been suggested to make available loan equipment to newly licensed members who do not yet have rigs of their own.

Now that the club meets twice a month we are paying only about half the room rent that we paid previously.

Asset value for insurance purposes was calculated from the previous year's value based on the following formula: 80% of the 2010 figure - Money from assets sale + 80% of new assets acquired during 2011.

The values of some material assets are no longer realistic and require revision. This will ensure that we do not pay more for insurance than necessary.

A number of new assets have been purchased including three sets of hand tools, a long-arm microscope, two solder stations and a 100MHz oscilloscope, all for the shack, and a video projector for training purposes. A telescopic mast for use on training courses is soon to be added.

**Publicity Officer's Report**

The Publicity Officer, Ron Huntsman, reported that the club is in good shape, membership has risen and attendance at club functions has greatly improved from a year ago.

The talks, demonstrations and films have covered a wide range of subjects and a first-class programme is being planned for the coming year.

At a recent club meeting about 50% of those present indicated an interest in Morse Training. As an addition to the general programme it is intended to run morse sessions in

the interval 7:30-8:00 before the formal presentations begin. These will be for both beginners and those who wish to improve their speed. The sessions will be organised by Ron and John Bonner and those interested in taking part should watch the website for further information.

A number of weekend visits are also being planned. Venues under consideration include Bletchley Park, the Royal Signals Radio Museum and the Vintage Wireless and Television Museum. It is hoped that the membership will support these ventures, it is only the enthusiasm of the membership which can make the club successful.

6. **Proposed Changes to Constitution**

The proposal that only Full members may vote at club meetings was adopted unanimously.

The proposal that formal notification of AGMs and EGMs be given by e-mail or, exceptionally, by post was adopted unanimously.

7. **Appointment of Two Electoral Officers**

A number of proposal forms were received prior to the meeting. No further proposals were forthcoming from the floor. As there was only one proposal for each position on the committee there was no requirement for the appointment of Electoral Officers.

8. **Election of New Committee**

The existing committee members all agreed to continue serving with the exception of the Secretary, Ian Alexander, who wished to step down. Ian received the grateful thanks of the committee and membership for his service to the club. Only one proposal was received for each of the six positions on the committee ( see Appendix B) and these candidates were deemed duly elected.

The new committee is comprised of:

Chairman: Mark Wooldridge

Secretary: David Featherby

Treasurer: Mike Addlesee

Publicity Officer: Ron Huntsman

2 x Ordinary Member: Peter Howell and John Robson

9. **Setting of Membership fees for 2012**

The current membership fee is £20 for Full members. Family members pay 25%, Country members 50% and Junior members pay nothing. After some discussion the proposal was made by Dave King to keep the current rates for 2012, seconded by Peter Howell. The proposal was adopted by a majority.

10. **Election of Auditors for 2012**

Peter Howell and David Featherby, who audited the accounts for 2011, offered to continue to serve for 2012. The offer was adopted by a majority.

11. **Any other business**

(a) **General Information**

A number of items were raised for the general information of members:

(a) This year the rally is being organised by Mark Wooldridge. A call was made for volunteers to help on the day and a list of names taken ( see Appendix C).

(b) CDARC now has a Facebook page.

(c) There are club nets scheduled on Wednesdays and Sundays. See CDARC website for details.

(b) **Should we use the shack more?**

Dave King distributed a sheet ( see Appendix D) with a well-considered proposal as to how the shack at Coleridge College might be better utilised for the benefit of the membership. The proposal raises a number of questions which need to be addressed including:

- (i) When can the club gain access to the shack, apart from club evenings?
- (ii) What charges might apply for additional access to the college?
- (iii) How will shack activity be supervised?

An action was placed on the committee to consider the proposal further.

(c) **Suggestion for Visit**

Alex Popple suggested that the street camera control room beneath the Cambridge Guildhall would be an interesting venue for a club visit.

(d) **Thanks**

Arthur Bolton graciously thanked the committee for the year's work.

12. **Closure**

There being no further business, the meeting was closed.

*David Featherby  
CDARC Secretary  
28th January 2012*



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**Sheet1**

<b>Closing Balances</b>		
Lloyds TSB Current Account	2757.93	
Halifax Building Society	5915.62	
<b>Total Cash</b>		<b>8673.55</b>
<b>Club Assets (Insurance Value)</b>		<b>4988.44</b>
<b>Total Asset Value</b>		<b>13661.99</b>
Total Asset Value		14110.04
<b>Signed:</b>		
<b>Mike Addlesee (Treasurer)</b>		
<b>Peter Howell (Auditor)</b>		
<b>David Featherby (Auditor)</b>		
<b>Date:</b>		
<b>TOTAL LIABILITIES</b>		<b>4822.05</b>
<b>LIABILITIES</b>		
Club Income	1000.00	
Club Expenses	400.00	
Club Assets	40.00	
Club Income 2011	700.00	
Club 2011 - 2012 (Transfer from 2011)	40.00	
Club 2012 (Transfer)	40.00	
Club Expenses 2012	40.00	
Club Income - 2012 (2011)	40.00	
Club Income - 2012 (2012)	40.00	
Club Income - 2012 (2013)	40.00	
Club Income - 2012 (2014)	40.00	
Club Income - 2012 (2015)	40.00	
Club Income - 2012 (2016)	40.00	
Club Income - 2012 (2017)	40.00	
Club Income - 2012 (2018)	40.00	
Club Income - 2012 (2019)	40.00	
Club Income - 2012 (2020)	40.00	
Club Income - 2012 (2021)	40.00	
Club Income - 2012 (2022)	40.00	
Club Income - 2012 (2023)	40.00	
Club Income - 2012 (2024)	40.00	
Club Income - 2012 (2025)	40.00	
Club Income - 2012 (2026)	40.00	
Club Income - 2012 (2027)	40.00	
Club Income - 2012 (2028)	40.00	
Club Income - 2012 (2029)	40.00	
Club Income - 2012 (2030)	40.00	
Club Income - 2012 (2031)	40.00	
Club Income - 2012 (2032)	40.00	
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Club Income - 2012 (2036)	40.00	
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Club Income - 2012 (2039)	40.00	
Club Income - 2012 (2040)	40.00	
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Club Income - 2012 (2042)	40.00	
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Club Income - 2012 (2068)	40.00	
Club Income - 2012 (2069)	40.00	
Club Income - 2012 (2070)	40.00	
Club Income - 2012 (2071)	40.00	
Club Income - 2012 (2072)	40.00	
Club Income - 2012 (2073)	40.00	
Club Income - 2012 (2074)	40.00	
Club Income - 2012 (2075)	40.00	
Club Income - 2012 (2076)	40.00	
Club Income - 2012 (2077)	40.00	
Club Income - 2012 (2078)	40.00	
Club Income - 2012 (2079)	40.00	
Club Income - 2012 (2080)	40.00	
Club Income - 2012 (2081)	40.00	
Club Income - 2012 (2082)	40.00	
Club Income - 2012 (2083)	40.00	
Club Income - 2012 (2084)	40.00	
Club Income - 2012 (2085)	40.00	
Club Income - 2012 (2086)	40.00	
Club Income - 2012 (2087)	40.00	
Club Income - 2012 (2088)	40.00	
Club Income - 2012 (2089)	40.00	
Club Income - 2012 (2090)	40.00	
Club Income - 2012 (2091)	40.00	
Club Income - 2012 (2092)	40.00	
Club Income - 2012 (2093)	40.00	
Club Income - 2012 (2094)	40.00	
Club Income - 2012 (2095)	40.00	
Club Income - 2012 (2096)	40.00	
Club Income - 2012 (2097)	40.00	
Club Income - 2012 (2098)	40.00	
Club Income - 2012 (2099)	40.00	
Club Income - 2012 (2100)	40.00	

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PROPOSAL FORMS RECEIVED

Office	Nominee	Proposer	Secunder
Chairman	Mark Wooldridge	Mike Addlesee	Ian Alexander
Secretary	David Featherby	Peter Howell	Ron Huntsman
Treasurer	Mike Addlesee	Ian Alexander	David Featherby
Publicity Officer	Ron Huntsman	David Featherby	Mark Wooldridge
Ordinary Member	Peter Howell	Mike Addlesee	Ron Huntsman
Ordinary Member	John Robson	David Featherby	Ian Alexander

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Volunteers to assist at the 2012 Rally

Mike Addlesee

Mirek Suttty

Sue Suttty ( to be confirmed)

Peter Howell

Tony Harding

John Robson

Judith Robson

Dave King

Judith King

Steve Blunt

Ken Hendry

David Featherby

Ruth Featherby

Tony Norville

CDARC Jan 2012 AGM AOB item raised by G6KWA

(If a discussion starts somebody to keep notes with names)?

Question: Should we use the shack more?

If so how? And for what? A possibility would be to use the alternative weeks in between present club meetings. This would be only access to the shack NOT a meeting room booked downstairs as well. What day of the week? Perhaps by arrangement this could vary?

If the "what" above was for operating evenings then a possibility would be to take part in the RSGB activity evenings. Those for V.H.F. and U.H.F. generally take place on a Tuesday night. There are H.F. ones as well (different days and times). On the nights when there was no activity evening then the shack could be used for Kit building etc and/or general H.F. operating.

Perhaps some of the proposed alternate weeks could be used for the Foundation Trainees to get some practical experience when the course is running?

Another possibility would be to keep the every other week meeting arrangement, perhaps extending times to 10.00pm. Formal lecture 8.00pm to 9.15pm as now, but shack open 6.00pm to 7.45pm for use (Kit building, Operation and so on).

The following considerations are necessary if alternate week option chosen. There may be more !!!

Need to formalise arrangements with the School (Insurance, access etc)  
Agree fee, perhaps not a room hire rate but we would need to pay something since school would have to be open.

V.H.F. equipment needed. Rotator, short stub pole, small 2m aerial, small 70cm aerial, 2 low loss feeders. Suggested costs <math>\leq \pounds 600</math>. We have a 6m vertical installed.

H.F. equipment needed, we have aerials but they need overhaul, so say £150 for materials for a new doublet.

A cheap computer also needed so that we can use modern logging and get experience of the RSGB log robot/Minos/SD programs etc. Say £300 max (desktop with bigger screen but could be laptop)

We have two rigs so that in the unlikely event of people wanting to play H.F. and V.H.F. together (clearly with headphones/headsets) it would be possible.

A rota of "Responsible Persons" would be necessary. In the event that a person could not make their allotted night then another person must pick it up.

There may not be time at the AGM to fully discuss this matter. If the general view is that there is merit, perhaps the new committee will ask for written responses and any offers of help for further consideration?